

Agenda of Ordinary Meeting of Burton Dassett Parish Council
Monday 18th May 2026, 7.30pm at Burton Dassett Village Hall, Northend.

Clerk: Helen Hide-Wright, 12 Meadow Way, Fenny Compton, Warks, CV47 2WD, Tel: 07713 892835
www.burtondassett-pc.gov.uk, clerk@burtondassett-pc.gov.uk

1. **Apologies for absence:**
Acceptance of apologies:
2. **Declarations of Interest:**
3. **Matters from the Public (limited to 3 minutes per resident):**
4. **Correspondence:** Report of dog fouling on NE playing field.
Report of parking issues: Peartrees, Northend
Stratford District Council: Assistance with fuel costs.
WCC Consultation: Cross Pavement Electric Vehicle Charging
5. **Reports** a. County Councillor: Chris Mills (5 Minutes)
b. District Councillor: Alan Scorer (5 Minutes)
c. THVH Chair Update (5 Minutes)
6. **Minutes:** To confirm minutes of meeting held on 16th March 2026.
7. **Finance:**
 - (a) To consider accounts for payment, receipts and bank balances (Ring Fenced Funds: Balances).
Councillor verification of balances to bank statements. (Appendix A).
 - (b) Transactions using Scheme of Delegation:
 - (c) Temple Herdewyke Village Hall Payment/s (S106 Funds) since last meeting:
 - (d) Warwickshire Pension Fund: Employer Contribution rate 18.8% from 1st April 2026 – March 2030
 - (e) Knightcote Play Area Trust: 2026 Grant Application £1,450. (Appendix B).
 - (f) Dog waste Dispenser and Bags £146.74
 - (g) Authorisation of payments:

Payee	Description	£	Includes recoverable VAT
Burton Dassett Village Hall	Hall Hire 18 th May 2026	30.00	
Thomas Fox	Inv 45906	32.03	*
Thomas Fox	Inv 46081	36.83	*
Frank Mann Farmers	Inv 3623	679.80	*
Cloud Next Limited	Inv 266408 Advanced Hosting	179.98	*
WALC	Subscription 2026/27	601.20	
Npower	Inv IN15223237	412.09	*
Knightcote Play Area Trust	Grant Application 2026	1,450.00	
JRB Enterprise Ltd	Dog Waste Bag Dispenser & Bags (& Delivery)	146.74	*
H. Hide-Wright	May & June Salary	1,007.57/m	
WPF	May & June Pension	267.01/m	
H. Hide-Wright	Expenses	151.15	Includes McAfee Renewal

8. **Planning Applications/amended plans/decisions:**
 - (a) **Planning Application/s:**
 - (b) **BDPC Planning Comments via Scheme of Delegation:**
 - (c) **SDC Planning Decision/s:**

26/00450/FUL: Trevoise Cottage, NE: Permission with Conditions

25/00898/LBC: Stockwell Farm, Knightcote: Consent Granted with Conditions.
 - (d) **Extension of Time application:** Temple Herdewyke Village Hall planning application. Update.

(e) Public Enquiry: 23/01054/OUT: Land to South of Junction 12, M40. Public Enquiry confirmed for the 9th of June 2026, Stratford Town Hall, 10am for approximately 4 days.

9. Mulberry Homes and S106

- (a)** S106 Monies for footpaths & bridleway.
- (b)** To receive a report on meetings with Mulberry Homes including Mulberry Homes' play area.
- (c)** Update on land transfer of TH Village Hall land and MUGA from Mulberry Homes to BDPC.
- (d)** Transfer of monies held by SDC to BDPC for THVH.

10. Amenity Areas:

- (a)** To note that weekly play area inspections have been carried out.
- (b)** Mulberry Homes play area – Temple Herdewyke
 - i. Funding Sources for new Temple Herdewyke MUGA.
- (c)** Improvements to Knightcote: Knightcote Village Sign, using CIL Monies 23/00521/FUL: Update. Cllr. Bettany.

11. Matters arising

(a) Roads, Footways & Lighting:

- i. Public Rights of Way: Repairs/replacement of stiles.
- ii. Infrastructure Funding Statement: Application for footpath between Northend and Temple Herdewyke. Including general footpath provision in the Parish: Update.
- iii. Mill Lane access to Burton Dassett Country Park – Update re barrier.
- iv. Car Parking associated with the Lost Pug Public House, Northend. Proposal to SDC.

14. Any other matters arising from the minutes

- 15. Meetings 2026:** 20th July Knightcote, 21st September TH new hall if built, 16th November NE or Knightcote

Hide-Wright, 13th May 2026

Appendix A.

BDFC 2027 Accounts Summary

BURTON DASSETT PARISH COUNCIL 2026 - 2027 FINANCIAL YEAR 11 May 2026

	Actual	Budget	Diff
Receipts			
Burton Dassett Parish Council			
Precept	£19,715.00	£39,430.00	(£19,715.00)
Bank Interest	£35.43	£300.00	(£264.57)
SDC Council Tax Support Grant	£0.00	£0.00	£0.00
Other Income (Inc CIL & S106 Monies)	£0.00	£0.00	£0.00
VAT Reimbursement	£0.00	£101,808.23	(£101,808.23)
Total Burton Dassett Parish Council	£19,750.43	£141,538.23	(£121,787.80)

Temple Herdwike Village Hall			
Professional Fees (From S106 reserves)	£0.00	£0.00	£0.00
MUGA Project (From S106 reserves)	£0.00	£0.00	£0.00
Temple Herdwike Village Hall Project (From S106 reserves)	£0.00	£0.00	£0.00
Category 4 Receipts	£0.00	£0.00	£0.00
Category 5 Receipts	£0.00	£0.00	£0.00
Category 6 Receipts	£0.00	£0.00	£0.00
Bank Interest	£1.97	£0.00	£1.97
Total Temple Herdwike Village Hall	£1.97	£0.00	£1.97

TOTAL RECEIPTS	£19,752.40	£141,538.23	(£121,785.83)
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Burton Dassett Parish Council

Administration			
Staff costs:			
Staff Costs: Salary, NI, PAYE	(£1,217.89)	£12,604.43	(£13,822.32)
Staff Costs: Employee & Employer Pension Contributions	(£244.84)	£3,197.90	(£3,442.74)
Administrative Expenses	(£30.25)	£1,250.00	(£1,280.25)
Audit Fees (Temp Increase due to THVH)	£0.00	£2,000.00	(£2,000.00)
Project increasing turnover	£0.00	£35.00	(£35.00)
Data Protection	£0.00	£0.00	£0.00
Election Fees	£0.00	£0.00	£0.00
Councillors' expenses	£0.00	£0.00	£0.00
Subscriptions	£0.00	£650.00	(£650.00)
Insurance	£0.00	£1,400.00	(£1,400.00)
Total Administration	(£1,492.98)	£21,137.33	(£22,630.31)

Village Maintenance			
Street Lights	(£412.09)	£1,600.00	(£2,012.09)
Village Maintenance & Mowing (Increase to allow for additional TH land)	£0.00	£8,000.00	(£8,000.00)
Total Village Maintenance	(£412.09)	£9,600.00	(£10,012.09)

Hall Hire & Playground			
Hall Hire	£0.00	£240.00	(£240.00)
Playground General Maintenance (Increase for surface/equipment at TH Lyndsay Walk)	£0.00	£2,000.00	(£2,000.00)
Total Hall Hire & Playground	£0.00	£2,240.00	(£2,240.00)

Communications & IT Expenditure			
Website	£0.00	£270.00	(£270.00)
Newsletter / Information Sheet	£0.00	£0.00	£0.00
Total Communications & IT Expenditure	£0.00	£270.00	(£270.00)

Miscellaneous			
Grants	£0.00	£2,250.00	(£2,250.00)
Other - Section 137	£0.00	£0.00	£0.00
VAT Payments	£0.00	£0.00	£0.00
Community Projects	£0.00	£5,000.00	(£5,000.00)
Parish Council Reserves	£0.00	£0.00	£0.00
Total Miscellaneous	£0.00	£7,250.00	(£7,250.00)

Total Burton Dassett Parish Council	(£1,905.07)	£40,497.33	(£42,402.40)
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Temple Herdwike Village Hall			
Professional Fees	£0.00	£12,500.00	(£12,500.00)
Temple Herdwike Village Hall Project	£0.00	£581,000.00	(£581,000.00)
MUGA	£0.00	£0.00	£0.00
Category 4 Expenses	£0.00	£0.00	£0.00
Category 5 Expenses	£0.00	£0.00	£0.00
Category 6 Expenses	£0.00	£0.00	£0.00
Total Temple Herdwike Village Hall	£0.00	£593,500.00	(£593,500.00)

TOTAL PAYMENTS	(£1,905.07)	£633,997.33	(£635,902.40)
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Closing Period Bank Balances As At: 11 May 2026

Current Account	£44,503.89
Deposit Account	£41,084.69
TH Village Hall Deposit Account	£2,284.30
Total Bank Balances	£87,872.88

Ring Fenced Funds in Deposit A/C:	
General Reserves	£10,255.38
Banket saving component replacement (TH) £1k target	£1,000.00
Green Ground CILs (£4,018.67 + £2,009.34)	£6,028.01
Site Mithery for TH MUGA	£19,616.79
TH Swings Replacement	£2,894.87
Methodist Chapel CIL 23/00521/FUL (£1,145.78)	£1,145.78
Total Ring Fenced Funds	£41,984.69
Total Deposit Account	£41,084.69

Burton Dassett Parish Council

Grant Application Form

Please refer to the Burton Dassett Grants Policy guidance before submitting your application.

Burton Dassett Parish Council Contacts:

Email: clerk@burtondassett-pc.gov.uk

Phone: 07713 892835

Website: www.burtondassett-pc.gov.uk

Name of Organisation	Knightcote Children's Play Area Trust (KCPAT)
Main contact	Geoffrey Prince
Main contact address	16 Kimble Close, Knightcote CV47 2SJ
Main contact daytime telephone number	07767 488724
Main contact email address	gpkim16@aol.com

Are you a newly formed group? (less than 1 year)	No
How long has your Organisation been operating	Since 1998
Do you have a voluntary management committee / steering group	Yes
Does your Organisation have a formal constitution	Yes
Does your Organisation have an equal opportunities policy / statement	Yes
Does your Organisation have an annual record of accounts (<i>Please attach a copy of the latest audited accounts to this application</i>)	Yes

Please describe your Organisation's main activities
The KCPAT is a local community, non-profit making organization run by volunteers who own, manage and maintain the Play Area to ensure that it is safe for young children and families from Knightcote and the surrounding farmsteads and villages to use and enjoy. The Trust also organizes fund raising and social events.

How much are you applying for? £1,450.00	£
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What is the grant for?
The grant will be used to contribute towards the annual running costs of the play area which include public liability insurance, ROSPA inspections, Local Giving Registration, maintenance including servicing and repairs to the ride on mower, fence and gate repairs, hedgerow trimming, repairs to play equipment etc. Any shortfall is met from the KCPAT's local fund raising activities which include Safari Suppers and our well established fireworks evening. For major capital works we seek other sources of grants.

Who in the parish of Burton Dassett will benefit from your project? What specific benefits will they receive?	Number of people: Circa 200
The provision of a well maintained and attractive play area is used by young children to meet and interact socially, to keep fit and healthy by having somewhere local where they can play football, other games and enjoy the play equipment. The Trust also organizes social events which during 2026 include/will include an Easter Egg hunt for young children, summer picnics and a fireworks evening with a BBQ, drinks and other refreshments provided by members of the local community. ,	

How will all of the residents of Burton Dassett Parish benefit from your project?
The Knightcote Play Area is a social meeting place where all members of the local community can meet up to enjoy picnics, games and other activities together. We encourage the local community to participate in the maintenance of the Play Area and

Burton Dassett Parish Council

Grant Application Form

in particular we encourage older children who are undertaking the Duke of Edinburgh Award Scheme to mow the grass as part of the community section of this award.

The annual firework evening attracts over 200 people from the local community, many of whom contribute their time in preparing for this event.

Have any other bodies been approached from grant funding in relation to this application / project

If so please provide details:

The KCPAT has a successful track record of securing grants from other organisations (such as the HS2 Community Fund, the Heart of England Community Foundation, the National Lottery Awards Scheme, the County Councillors' Award Scheme, Heart of England Cooperative etc) for capital works such as replacement play equipment, but none is willing to provide funds on an annual basis for the running costs of the Play Area, except the Burton Dassett Parish Council.

Please provide a full breakdown of the project costs and how they will be funded

Item	Cost	Funded from
Public Liability Insurance	£550.00	BDPC
ROSPA Inspections	£120.00	BDPC
Local Giving Registration	£180.00	BDPC
Mower and Play Area Maintenance	£600.00	BDPC
Other/Miscellaneous	£	
Total project cost:		

What will you do if you get less funding than you asked for? Will all or part of the project still go ahead. Please tell us what could be achieved if you only receive part of the funding.

We would need to draw down our reserves which are limited after taking into account depreciation and contingency, and/or secure more money from fund-raising activities, and /or focus on priority spending (ie insurance and ROSPA inspections). Under extreme circumstances we would need to consider whether to close the Play Area.

If successful, your grant will be paid by bank transfer, please provide the following information to enable the transfer to be made

Account name	Knightcote Childrens Play Area Trust
Sorting code	40-42-16
Account number	11368524
Bank Name	HSBC

Please read the following important terms and conditions carefully.

You are an official representative of your group and are authorised to apply for funding on their behalf.

Your details can be held with Burton Dassett Parish Council in accordance with the Data Protection Act 2018 to administer the grants process.

The information provided in this application is a fair and accurate description of your group and the project for which you are seeking funding. Misleading or inaccurate information may result in your application being rejected. Late application, retrospective applications and/or failing to complete any section of the application form may result in your application being delayed or rejected. Information about your group and your project may be made available as part of Burton Dassett Parish Council's decision making system. Personal contact details and bank details will not be made public.

You have given due regard to health and safety considerations and have controls in place to eliminate or reduce risk exposure.

Burton Dassett Parish Council

Grant Application Form

You will provide Burton Dassett Parish Council with any information they request to enable them to assess your application. This may include (but is not restricted to) a copy of your constitution, accounts or bank statements, equal opportunities policy, insurance and relevant health & safety policies.

You will provide Burton Dassett Parish Council with any evidence or monitoring information they request to ensure that any grant awarded has been spent in accordance with this application and any other terms and conditions.

Grant funding may be subject to additional terms and conditions, which will be made available to you if your application is successful.

I confirm that the information given in this application is a fair and accurate description of our group and our proposed project. I am authorised to apply for funding on behalf of the group and agree to abide by the terms and conditions of the grants process.

Signature:



Date: 20/04/2026

Position in Group / Organisation: Secretary