

Agenda of Ordinary Meeting of Burton Dassett Parish Council
Monday 19th January 2026, 7.15pm at Burton Dassett Village Hall, Northend.

Clerk: Helen Hide-Wright, 12 Meadow Way, Fenny Compton, Warks, CV47 2WD, Tel: 07713 892835
www.burtondassett-pc.gov.uk, clerk@burtondassett-pc.gov.uk

1. **Apologies for absence:**
Acceptance of apologies:
2. **Declarations of Interest:**
3. **Matters from the Public (limited to 3 minutes per resident):**
4. **Correspondence:**
5. **Reports**
 - a. Lynn Morris, Citizens Advice Bureau
 - b. County Councillor: Chris Mills (5 Minutes). Grit Bins at Burton Dassett Hills Park.
 - c. District Councillor: Alan Scorer (5 Minutes)
 - d. THVH Chair Update (5 Minutes)
6. **Minutes:** To confirm minutes of meetings held on 17th November 2025.
7. **Finance:**
 - (a) To consider accounts for payment, receipts and bank balances (Ring Fenced Funds: Balances). Verification of balances to bank statements.
 - (b) Transactions using Scheme of Delegation:
 - (c) Temple Herdewyke Village Hall Payment/s (S106 Funds) since last meeting:
 - (d) Precept 2026/27 at £39,430 taking into account the Tax Base (Appendix A: BDPC Budget 2026/27, Appendix B: Council Tax Base 2026/27).
 - (e) Appointment of Internal Auditor: Trevor Gill
 - (f) VAT reclaim 1st July – 31st Dec 2025 £739.17
 - (g) Grant applications: 1. Burton Dassett PCC £1,750 maintenance of burial ground. 2. Up to £3,000 arboreal works.
 - (h) Authorisation of payments:

Payee	Description	£	Includes recoverable VAT
T. Gill	Internal Audit fee	500.00	
Burton Dassett PCC	Grant: Annual maintenance of burial ground	1,750.00	
Burton Dassett PCC	Arboreal Works: Grant sought for up to £3,000	3,000.00	
Frank Mann Farmers	Inv 3459 Mowing	235.80	
Burton Dassett Village Hall	Hall Hire 19 th January 2026	30.00	
H. Hide-Wright	Jan & Feb salary	1,007.57/m	
WPF	Jan & Feb Pension	267.01/m	
H. Hide-Wright	Expenses	18.05	

8. **Planning Applications/amended plans/decisions:**
 - (a) **Planning Application/s: 25/01765/FUL:** Land at Banbury Road (B4100), Gaydon, CV356 0HL. Notification as an adjoining Parish Council.
 - (b) **BDPC Planning Comments via Scheme of Delegation:**
 - (c) **SDC Planning Decision/s: 23/01054/OUT: REFUSAL.** Land to the South of Junction 12 of the M40, and Adjacent to Banbury Road Gaydon.
 - (d) **Planning Enforcement:**
9. **Mulberry Homes and S106**
 - (a) S106 Monies for footpaths & bridleway.
 - (b) To receive a report on meetings with Mulberry Homes including Mulberry Homes' play area.
 - (c) Update on land transfer of TH Village Hall land and MUGA from Mulberry Homes to BDPC.
 - (d) Transfer of TH Village Hall plot to BDPC.

(e) Transfer of monies held by SDC to BDPC for THVH.

10. Amenity Areas:

(a) To note that weekly play area inspections have been carried out.

(b) Mulberry Homes play area – Temple Herdewyke

- i. Planning Enforcement: 24/00363/DESB0C: Ongoing matters
- ii. Play area safety Inspection commissioned by SDC including play area surfacing.
- iii. Funding Sources for new Temple Herdewyke MUGA.
- iv. Land Transfer: BPDC continues to pursue an initial land transfer to allow the village hall construction to begin. Update from meeting between BDPC, SDC and Mulberry, January 2026.

(c) Improvements to Knightcote: Knightcote Village Sign, using CIL Monies 23/00521/FUL: Update. Cllr. Bettany.

11. Matters arising

(a) **Roads, Footways & Lighting:**

- i. Public Rights of Way: Repairs/replacement of stiles.
- ii. Infrastructure Funding Statement: Application for footpath between Northend and Temple Herdewyke. Including general footpath provision in the Parish: Update.
- iii. Traffic Options for Knightcote Bottoms Road: Update.
- iv. K3 Streetlight, Knightcote.

14. Any other matters arising from the minutes

15. Meetings 2026: 16th March Knightcote, 18th May NE, 20th July Knightcote, 21st September TH new hall if built, 16th November NE or Knightcote

Hide-Wright, 14 January 2026

Appendix A: BDPK Budget 2026/27

BURTON DASSETT PARISH COUNCIL		
2026 - 2027 Budget		
Receipts		
Burton Dassett Parish Council		
Precept	£39,430.00	Assumes 3.99% increase; WITH Council Tax Base for 2026/27 in formula
Bank Interest	£300.00	
SDC Council Tax Support Grant	£0.00	
Other Income (S106 & CIL Money)	£0.00	
VAT Reimbursement	£101,808.23	Assume build happens in 2026
Total Burton Dassett Parish Council	£141,538.23	
Temple Herdwyke Village Hall		
Professional Fees (From S106 reserves)		
MUGA Project (From S106 reserves)		
Temple Herdwyke Village Hall Project (From S106 reserves)	£0.00	
Category 4 Receipts	£0.00	
Category 5 Receipts	£0.00	
Category 6 Receipts	£0.00	
TH Bank Interest	£0.00	Noting that bank interest will go to THVH project
Total Temple Herdwyke Village Hall	£0.00	
TOTAL RECEIPTS	£141,538.23	
Payments		
Burton Dassett Parish Council		
Administration		
Staff costs:		
Staff Costs: Salary, NI, PAYE	£12,604.43	3% increase
Staff Costs: Employee & Employer Pension Contributions	£3,197.90	3% increase
Administration Expenses	£1,250.00	
Audit Fees (Temp Increase due to THVH Project increasing turn)	£2,000.00	
Data Protection	£35.00	
Election Fees	£0.00	
Councillors' expenses	£0.00	
Subscriptions	£650.00	
Insurance	£1,400.00	
Total Administration	£21,137.33	
Village Maintenance		
Street Lights	£1,600.00	
Village Maintenance & Mowing (Increase to allow for additional TH land)	£8,000.00	
Total Village Maintenance	£9,600.00	
Hall Hire & Playground		
Hall Hire	£240.00	
Playground General Maintenance (Increase for surface/equipment at TH Lindsay Walk)	£2,000.00	£5k switched to Community Projects in 2025/26, to go into the TH swings fund.
Total Hall Hire & Playground	£2,240.00	
Communications & IT Expenditure		
Website	£270.00	Assume back to normal post-transfer
Newsletter / Information Sheet	£0.00	
Total Communications & IT Expenditure	£270.00	
Miscellaneous		
Grants	£2,250.00	
Other - Section 137	£0.00	
VAT Payments	£0.00	
Community Projects	£5,000.00	£5k for Lindsay Walk swings fund
Parish Council Reserves	£0.00	
Total Miscellaneous	£7,250.00	
Total Burton Dassett Parish Council	£40,497.33	
Temple Herdwyke Village Hall		
Professional Fees	£17,500.00	
Temple Herdwyke Village Hall Project	£581,000.00	Assume build happens in 2026.
MUGA	£0.00	
Category 4 Expenses	£0.00	
Category 5 Expenses	£0.00	
Category 6 Expenses	£0.00	
Total Temple Herdwyke Village Hall	£593,500.00	
TOTAL PAYMENTS	£633,997.33	
Ring Fenced Funds in Deposit A/C:		
General Reserves	£10,255.38	
Basket swing component replacement (TH) £1k target due Dec 2024) (£200	£1,000.00	
Green Ground CIL's (£4,018.67 + £2,009.34)	£6,028.01	
S106 Mulberry for TH MUGA	£19,610.79	
TH Swings Replacement	£2,894.87	
Methodist Chapel CIL 23/00521/FUL (£1,143.78)	1,143.78	
Total Ring Fenced Funds	£0.00	
Total Deposit Account	£0.00	

Appendix B: Tax Base 2026/27

Town/Parish Council Precepts 2026/27

Parish Code	Parish	Tax Base
DI	Admington	59.06
AA	Alcester	2440.19
DJ	Alderminster	305.11
AC	Arrow & Weethley	109.06
AF	Aston Cantlow	276.11
DK	Atherstone-on-Stour	28.68
BZ	Avon Dassett	113.05
AY	Barcheston & Willington	73.39
AZ	Barton-on-the-Heath	65.34
DL	Bearley	298.79
DZ	Beaudesert & Henley-in-Arden	1531.31
AG	Bidford-on-Avon	2680.43
DN	Billesley	18.23
DO	Binton	149.70
CA	Bishops Itchington	1205.09
BA	Brailes	555.04
BB	Burmington	70.17
CB	Burton Dassett	596.40
BC	Butlers Marston	107.59
CC	Chadshunt	39.14
CD	Chapel Ascote	5.18
DP	Charlecote	87.75
BD	Cherington & Stourton	234.61
CE	Chesterton & Kingston	81.31
DQ	Claverdon	663.74
DR	Clifford Chambers & Milcote	275.49
DS	Combroke	98.11
DT	Compton Verney	64.44
BE	Compton Wynyates	10.96
AJ	Coughton	105.58
DU	Dorsington	80.97
DV	Ettington	574.91
AK	Exhall	120.02
CF	Farnborough	130.48
CG	Fenny Compton	440.92
DW	Fulbrook	34.48
CI	Gaydon	232.86
AL	Great Alne	522.39
BG	Halford	181.66
DY	Hampton Lucy	240.78
CJ	Harbury	1206.61
AN	Haselor	111.85
CK	Hodnell & Wills Pastures	7.66
BH	Honington	111.72
BI	Idlicote	54.87
BJ	Ilmington	396.70
EA	Kineton	1166.75
AO	Kinwarton	529.17
CL	Ladbroke	142.62
EB	Langley	94.82
CM	Lighthorne	299.18
BK	Little Compton	165.60
BM	Long Compton	439.38
CN	Long Itchington	1153.64
EC	Loxley	227.98
ED	Luddington	336.55
FM	Mappleborough Green	336.88
EE	Marston Sicca	1068.98
EG	Moreton Morrell	343.43
AQ	Morton Bagot Oldberrow & Sernal	137.24
CQ	Napton-on-the-Hill	584.25
EH	Newbold Pacey & Ashorne	136.05