

Agenda of Ordinary Meeting of Burton Dassett Parish Council
Monday 17th November 2025, 7.15pm at Burton Dassett Village Hall, Northend.
Clerk: Helen Hide-Wright, 12 Meadow Way, Fenny Compton, Warks, CV47 2WD, Tel: 07713 892835
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1. **Apologies for absence:**
Acceptance of apologies:
2. **Declarations of Interest:**
3. **Matters from the Public (limited to 3 minutes per resident):**
4. **Correspondence:** Warwickshire Nature Recovery Strategy Consultation
Consultation on changes to Home to School / College Transport Policy 2025
Resident's request regarding one section of hedge in the Prebend playing field
5. **Reports**
 - a. County Councillor: Chris Mills (5 Minutes).
 - b. District Councillor: Alan Scorer (5 Minutes)
 - c. THVH Chair Update (5 Minutes)
6. **Minutes:** To confirm minutes of meetings held on 15th September 2025.
7. **Finance:**
 - (a) To consider accounts for payment, receipts and bank balances (Ring Fenced Funds: Balances). Verification of balances to bank statements.
 - (b) Transactions using Scheme of Delegation: £41.40 Warwickshire Pension Fund for shortfall in pension payment for August 2025. £24.99 Screwfix for equipment re maintenance of Darwin Rotator, NE. Arboreal works NE Beech tree at War Memorial carried out by Frank Mann Farmers. Amount authorised 15.9.25. Alternative contractor due to insurance cover
 - (c) Temple Herdewyke Village Hall Payment/s (S106 Funds) since last meeting:
 - (d) Budget 2026/27
 - (e) Precept 2026/27 at £38,524.
 - (f) 2026 Season Mowing Quotations: Frank Mann Farmers & Thomas Fox.
 - (g) Authorisation of payments:

Payee	Description	£	Includes recoverable VAT
T. Fox	Inv 44589 Mowing	30.79	*
T. Fox	Inv 44898 Mowing	30.79	*
T. Fox	Inv 44961 Mowing	30.79	*
Frank Mann Farmers	Inv 3488 Mowing	405.00	*
Frank Mann Farmers	Inv 3516 Mowing	826.20	*
Burton Dassett Village Hall	Hall Hire 17 th November 2025	30.00	
Signs of the Times Ltd	Knightcote Road Sign (replacement)	2,345.00	
Npower Inv 14160726	Pd 20.10.25 by DD. Electricity for Street Lights	274.82	* at 5%
H. Hide-Wright	Nov & Dec salary	1,007.57/m	
WPF	Nov & Dec Pension	267.01/m	
H. Hide-Wright	Expenses	49.80	
Costs for authorisation			
Trevor Stewart	Parts replacement of NE Basket Swing	700.00	
RoSPA	Play Equipment Inspection app	200.00	*
Frank Mann Farmers	Installation of Knightcote road sign	500.00	*
Frank Mann Farmers	Annual Cut of inside boundary hedge at NE	172.00	* Within annual quote
Frank Mann Farmers	Maintenance of orchard & hedging at play area, NE	500.00	*

8. Planning Applications/amended plans/decisions:

(a) Planning Application/s:

(b) BDPC Planning Comments via Scheme of Delegation: 25/01196/FUL- Meadow Hall Farm - Comment amended to No Comment re Case officer Abbey Morris

(c) SDC Planning Decision/s: 25/01501/FUL: Elton Holme, NE: Permission with Conditions
25/01197/LBC: Meadow Hall Farm, NE: Consent Refused
25/01196/FUL: Meadow Hall Farm, NE: Permission with Conditions.

(d) Planning Enforcement:

(e) Department for Transport: Re: 24/03085/FUL Grove Farm, Burton Dassett: Notice of Order: Stopping up of Highways

9. Mulberry Homes and S106

(a) S106 Monies for footpaths & bridleway.

(b) To receive a report on meetings with Mulberry Homes including Mulberry Homes' play area.

(c) Update on land transfer of TH Village Hall land and MUGA from Mulberry Homes to BDPC.

(d) Transfer of TH Village Hall plot to BDPC.

(e) Transfer of monies held by SDC to BDPC for THVH.

10. Amenity Areas:

(a) To note that regular play area inspections have been carried out.

(b) Maintenance of orchard, play area hedging and inside hedge boundary at the Prebend, Northend

(c) Electronic inspections via RoSPA App. £95 per play park per annum.

(d) Annual RoSPA Inspections: Northend Playing Field & Lyndsey Walk, Temple Herdewyke: Update on repairs.

(e) Mulberry Homes play area – Temple Herdewyke

i. Planning Enforcement: 24/00363/DESB0C: Ongoing matters

ii. Play area safety Inspection commissioned by SDC including play area surfacing.

iii. Funding Sources for new Temple Herdewyke MUGA.

(f) Improvements to Knightcote: Knightcote Village Sign, using CIL Monies 23/00521/FUL. Cllr. Bettany.

(g) Condition of pavement across war memorial green at Northend

11. Matters arising

(a) Roads, Footways & Lighting:

i. Public Rights of Way: Repairs/replacement of stiles.

ii. Infrastructure Funding Statement: Application for footpath between Northend and Temple Herdewyke. Including general footpath provision in the Parish.

iii. Traffic Options for Knightcote Bottoms Road

iv. Installation of replacement sign at Knightcote

12. Temple Herdewyke - Village Hall and MUGA projects

14. Any other matters arising from the minutes

15. Meetings 2026: 19th January NE, 16th March Knightcote, 18th May NE, 20th July Knightcote, 21st September TH new hall if built, 16th November NE or Knightcote

H Hide-Wright, 12th November 2025

BURTON DASSETT PARISH COUNCIL

	2025 -2026 Budget	2025 -2026 Actual to Sept	2025 -2026 Forecast	2026 -2027 Budget
Receipts				
Burton Dassett Parish Council				
Precept	£37,046.00	£37,046.00	£37,046.00	£38,524.14
Bank Interest	£300.00	£164.76	£329.52	£300.00
SDC Council Tax Support Grant	£0.00	£0.00	£0.00	£0.00
Other Income (S106 & CIL Money)	£0.00	£1,143.78	£1,143.78	£0.00
VAT Reimbursement	£101,808.23	£0.00	£0.00	£101,808.23
Total Burton Dassett Parish Council	£139,154.23	£38,354.54	£38,519.30	£140,632.37
Temple Herdwyke Village Hall				
Professional Fees (From S106 reserves)	£0.00	£0.00	£0.00	£0.00
MUGA Project (From S106 reserves)	£0.00	£0.00	£0.00	£0.00
Temple Herdwyke Village Hall Project (From S106 reserves)	£485,000.00	£0.00	£485,000.00	£0.00
Category 4 Receipts	£0.00	£0.00	£0.00	£0.00
Category 5 Receipts	£0.00	£0.00	£0.00	£0.00
Category 6 Receipts	£0.00	£0.00	£0.00	£0.00
TH Bank Interest	£0.00	£2.85	£0.00	£0.00
Total Temple Herdwyke Village Hall	£485,000.00	£2.85	£485,000.00	£0.00
TOTAL RECEIPTS	£624,154.23	£38,357.39	£523,519.30	£140,632.37
Payments				
Burton Dassett Parish Council				
Administration				
Staff costs				
Staff Costs Salary, NI, PAYE	£12,000.00	£5,098.83	£12,237.31	£12,604.43
Staff Costs Employee & Employer Pension Contributions	£2,520.00	£1,293.65	£3,104.76	£3,197.90
Administration Expenses	£1,250.00	£648.60	£1,297.20	£1,250.00
Audit Fees (Temp Increase due to THVH Project increasing turn)	£2,730.00	£898.00	£1,000.00	£2,000.00
Data Protection	£35.00	£0.00	£35.00	£35.00
Election Fees	£0.00	£0.00	£0.00	£0.00
Councillors' expenses	£0.00	£0.00	£0.00	£0.00
Subscriptions	£0.00	£0.00	£0.00	£0.00
Insurance	£650.00	£574.20	£650.00	£650.00
Total Administration	£20,385.00	£9,837.53	£19,648.47	£21,137.33
Village Maintenance				
Street Lights	£1,400.00	£636.18	£1,526.83	£1,600.00
Village Maintenance & Mowing (Increase to allow for additional TH land)	£8,000.00	£3,711.77	£6,000.00	£8,000.00
Total Village Maintenance	£9,400.00	£4,367.95	£7,526.83	£9,600.00
Hall Hire & Playground				
Hall Hire	£240.00	£98.00	£240.00	£240.00
Playground General Maintenance (Increase for surface equipment at TH11 underfoot)	£7,000.00	£235.29	£2,000.00	£2,000.00
Total Hall Hire & Playground	£7,240.00	£333.29	£2,240.00	£2,240.00
Communications & IT Expenditure				
Website	£270.00	£1,321.26	£270.00	£270.00
Newsletter / Information Sheet	£0.00	£0.00	£0.00	£0.00
Total Communications & IT Expenditure	£270.00	£1,321.26	£270.00	£270.00
Miscellaneous				
Grants	£2,250.00	£1,450.00	£2,250.00	£2,250.00
Other - Section 137	£0.00	£0.00	£0.00	£0.00
VAT Payments	£0.00	£0.00	£0.00	£0.00
Community Projects	£5,000.00	£348.61	£10,000.00	£5,000.00
Parish Council Reserves	£0.00	£0.00	£0.00	£0.00
Total Miscellaneous	£7,250.00	£1,798.61	£12,250.00	£7,250.00
Total Burton Dassett Parish Council	£44,545.00	£17,657.95	£41,935.30	£40,497.33
Temple Herdwyke Village Hall				
Professional Fees	£15,000.00	£1,440.00	£2,500.00	£12,500.00
Temple Herdwyke Village Hall Project	£581,000.00	£0.00	£0.00	£581,000.00
MUGA	£0.00	£0.00	£0.00	£0.00
Category 4 Expenses	£0.00	£0.00	£0.00	£0.00
Category 5 Expenses	£0.00	£0.00	£0.00	£0.00
Category 6 Expenses	£0.00	£0.00	£0.00	£0.00
Total Temple Herdwyke Village Hall	£596,000.00	£1,440.00	£2,500.00	£593,500.00
TOTAL PAYMENTS	£640,545.00	£19,097.95	£44,435.30	£633,997.33

Assumes 5.00% increase, New Council Tax Band for 2026/27 as follows

Assume build happens in 2026

Noting that bank interest will go to THVH project

1% increase

1% increase

1% switched to Community Projects in 2025/26, to go into the TH savings fund

Assume back to normal post-transfer

1% for Linton Walk savings fund

Assume build happens in 2026

£19,097.95 £19,259.44 £479,084.00 £633,997.33