

Agenda of Ordinary Meeting of Burton Dassett Parish Council
Monday 17th March 2025, 7.15pm at Knightcote Village Hall.

Clerk: Helen Hide-Wright

12 Meadow Way, Fenny Compton, Southam, Warks, CV47 2WD, Tel: 07713 892835
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- 1. Apologies for absence:**
Acceptance of apologies:
- 2. Declarations of Interest:**
- 3. Matters from the Public (limited to 3 minutes per resident):**
- 4. Correspondence:** HCI: Cessation of email and hosting services
South Warwickshire Local Plan: Submission to consultation
- 5. Reports**
 - a. County Councillor: Chris Mills (5 Minutes)
 - b. District Councillor: Alan Scorer (5 Minutes)
 - c. THVH Chair Update (5 Minutes)
- 6. Minutes:** To confirm minutes of meeting held on 18th February 2025 and 4th March 2025.
- 7. Finance:**
 - (a) To consider accounts for payment, receipts and bank balances (Ring Fenced Funds: Balances). Verification of balances to bank statements.
 - (b) Transactions using Scheme of Delegation:
 - (c) Annual Review of BDPC Policies & Standing Orders (Appendix A).
 - (d) Authorisation of payments:

Payee	Description	£	Notes
BD Village Hall	Hall Hire 18 th Feb 2025	30.00	
Knightcote Village Hall	Hall Hire 17 th March 2025	30.00	
CPRE	Subscription renewal	80.00	
H. Hide-Wright	March & April Salary	976.32/m	
WPF	Pension March & April	258.73/m	
H. Hide-Wright	Expenses	41.00	
	* Includes recoverable VAT		

8. Planning Applications/amended plans/decisions:

(a) Planning Application/s:

Application(s) reference: 25/00450/FUL

Proposed : Single storey rear extension replacing existing rear utility space with a net increase in floor area of 15.02 m2 GEA

At : 8 Poplar Close, Knightcote, Southam, CV47 2SG

(b) SDC Planning Decision/s: 24/02681/LBC: Manor Farm, Knightcote: Consent Granted with Conditions

25/00113/HHP8 18 Hill Close, Northend: Prior Approval Not Required.

9. Mulberry Homes and S106

- (a) S106 Monies for footpaths & bridleway.
- (b) To receive a report on meetings with Mulberry Homes including Mulberry Homes' play area.
- (c) Update on transfer of TH Village Hall land and MUGA from Mulberry Homes to BDPC.

(d) Transfer of monies held by SDC to BDPC for THVH.

10. Amenity Areas:

- (a)** To note that regular play area inspections have been carried out.
- (b)** Mulberry Homes play area – Temple Herdewyke – Planning Enforcement.
- (c)** Funding Sources for new Temple Herdewyke MUGA.
- (d)** Children's Swings.

11. Matters arising

(a) Roads, Footways & Lighting:

- i. Public Rights of Way: Repairs/replacement of stiles.
- ii. Infrastructure Funding Statement: Application for footpath between Northend and Temple Herdewyke. Including general footpath provision in the Parish.
- iii. Speed monitoring systems.

12. Temple Herdewyke - Village Hall and MUGA projects

13. BDPC Website, emails, hosting and domain

14. Any other matters arising from the minutes

15. Meetings 2025: Commencing at 7.15pm.

19 th May 2025	Burton Dassett Village Hall, Northend
14 th July 2025	Temple Herdewyke Primary School
15 th September 2025	Knightcote Village Hall
17 th November 2025	Burton Dassett Village Hall, Northend

H Hide-Wright, 12th March 2025

Appendix A.

2025 BDPC Policies for review.	Clerk and Councillor
The Code of Conduct	Gordon-Cumming, Bettany, Bill Pearson
The Data Protection Policy	Bill Pearson
The Emergency Plan	Bettany
The Financial Regulations	Gordon-Cumming
The Fixed Assets	Gordon-Cumming
The Freedom of Information Policy	Bettany
The Grants Policy	Gordon-Cumming
The Health & Safety Policy	Bettany
The Harassment and Bullying Policy	Gordon-Cumming
The Non-Financial Standing Orders	Gordon-Cumming, Bettany.
The Planning Meetings Standing Orders	Gordon-Cumming, Bettany, Bill Pearson
The Publication Scheme	Bettany
The Reserves Policy	Gordon-Cumming
The Retention of Documents Policy	Bettany
The Risk Assessment Policy	Bettany
The Scheme of Delegation	Bettany
The Standing Orders	Gordon-Cumming
The Vexatious Complaints Policy	Gordon-Cumming
Banking Standing Orders: • Warwickshire Pension Fund • H. Hide-Wright: Salary & WFHA Direct Debits: • IONOS • HMRC SDDS • ICO • NPower • HMRC, NDDS.	Clerk